**Standard Proposal Template**

Date: January 10, 2017

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Purpose: To provide a standard template for policy proposals to be considered during a circle meeting, to contribute to consistency, clarity and shared understanding.

Review Date: January 10, 2018

Measurement Criteria:

1. Is the circle using this template for all policy proposals?
2. Does this template contribute to consistency, clarity and shared understanding?

Resources Required (optional):

1. Access to Google Drive.
2. Capability to modify the template for other proposals.

Definitions (optional):

1. Policy: A document defining a system, process or procedure contributing to realizing the Aim of the circle.
2. Circle Meeting: Meeting format designed to produce effective consent decisions for the circle.

Policy:

1. All policy proposals shall be presented to the circle for consent using this template.
2. The Sociocratic “Short Form” decision process (Consenting to an Existing Proposal) is used to consider proposals.